

Position Title: Director of Children's and Family Ministries
Reports to: Pastor and SPRC of Gum Spring UMC
Works with: Pastor and Children's Council

FLSA exempt, Salary Part-time

Please send cover letter, resume, and references to Pastor Dan (pastor@gumspringumc.org)

Summary Description

The primary purpose of the position is to bring the children and families of Gum Spring UMC into a closer relationship with Jesus Christ by providing faith-growing opportunities through intentional, caring and fun discipleship. This position works under the direction of the Pastor and Children's Council to develop, communicate and implement children's ministries.

Responsibilities

Following the direction and guidance of the Pastor and Children's Council, this position is responsible for the coordination, development and implementation of faith growing opportunities for the children of Gum Spring UMC and surrounding areas. This position recruits, equips, and develops volunteers and leaders to support Children's Church, Children's Time, Nursery, Sunday School, Family First Friday, and Wonderful Wednesdays. In addition, this position is preliminary responsible for the execution of events like Vacation Bible School, Trunk or Treat, Fall Festival, Easter Festival, Christmas events, and others as developed and related to Children's Ministry. The following are specific responsibilities:

-Creates a sustainable and affordable structure for Children's Ministry and identifies problem areas and recommends operational policies and practices to the Pastor and Children's Council.

-Manages the budget for Children's Ministry and events at the Gum Spring UMC under the guidance of the Pastor and in collaboration with Children's Council.

-In conjunction with Pastor and Children's Council, responsible for envisioning and implementing opportunities that will grow the Children Ministry.

-Attends all necessary meetings/gatherings as directed by the Pastor in order to ensure that when dealing with internal affairs and making day to day management decisions that they are in-line with the Pastor and Children's Council overall vision and direction of the Children's Ministry.

-Maintain and implement Safe Sanctuary Policies

Qualifications and Aptitudes

-Bachelor's Degree or equivalent.

-Willing spirit and attentiveness to children.

-Experience with children in a Church/Christian environment. Ability to be present on Sundays and all other events as needed.

-Knowledge of planning, coordination, and execution of business functions, resource allocation, and production.

-Desire to outreach to Goochland/Louisa community.

-A broad understanding of Christian principals and commitment to living in Christ-likeness is essential for purposes of researching and evaluating curriculum while ensuring clarity and strength of United Methodist values.

Compensation

Part-time salary commensurate with experience.

Note

There will be a 90 day provisional period after which the candidate and church will evaluate the match. The church will perform a Virginia Criminal and Sex Offender Background Check prior to employment.