



Gum Spring United Methodist Church
Administrative Council Minutes
April 13, 2009

I. OPENING PRAYER:

Prayer concerns: Harry White, Mark Garland.

II. MEMBERS IN ATTENDANCE:

Becky Bruce, Connie Jarvis, Jolene Smutz, Darryl Smutz, Beth Hildebrand, Jack Anderson, Jeff Haugh, Doris Wiltshire, Steve Eaton, Eston Pruden, Ricky Rowe, Edith Carney, David Holcomb

III. REVIEW OF MINUTES:

a. Corrections to the minutes were:

- 1. New Business, Leadership Representation, # 5, should have read:** Becky Bruce suggested that an invitation be made to leaders, who are often absent from the council meetings, to come and provide an update on their accomplishments and future plans, **beginning with the Education Committee.**
2. Jeff Haugh asked that a list of those in attendance at the meeting be included in the minutes.
- 3. Beth Hildebrand made a motion to accept the minutes as corrected. Second by Jeff Haugh. The motion carried.**

IV. COMMITTEE REPORTS:

a. Finance Committee:

1. Beth Hildebrand reported that the committee met on March 10th. The role description of the committee was discussed at this meeting.
2. Daryl Smutz reported that, at the March 10th meeting, the committee decided to provide a Building Fund report to the congregation, between now and September.
3. The committee discussed the need to raise the congregation's awareness of the church's finances by providing a Finance Stewardship Report in the newsletter and bulletin.
4. Beth reported that Jen Sarosi, a church member and CPA, will do the 2008 Audit.
5. Darryl Smutz is working on a project to document internal controls, in accordance with the discipline, with the tellers, the financial secretary and the treasurer.

b. Building Committee:

1. Jack Anderson reported that the committee will meet with the District on April 28th at 3:00 p.m. This meeting will be in accordance with the discipline and the second of three such meetings. The presentation will include, the church's assessment of need, a tentative timetable, a cost estimate, where we stand in the way of funds and pledges, the 2006 survey responses and the 2002 facility report.
2. If the District approves of the committee's plans, a Church Conference will follow each of the two district meetings.
3. Following the final approval, the process of acquiring loans and the building process could begin.

c. UMW:

1. Connie Jarvis reported that the UMW raised a little more than \$1000 at the Yard Sale on March 28th.
2. The group is asking for assistance with assembling Kits for Conference.
3. The group has scheduled a Christmas Gift/Bake Sale for Saturday, December 5th. Pre-orders for this event will be taken as well selling items on day of the event.

d. Youth Council:

1. Ricky Rowe reported that four adults and sixteen youth will participate in a Mission trip on July 4th- July 12th in Pennsylvania.
2. The group will work at the races in Richmond on May 2nd. This is to raise funds. 15-20 youth, ages 16 and up, may be participating. It may be possible to raise between \$900-\$1200.
3. The group will sponsor a Yard Sale to raise funds on Saturday, May 9th at 7:00 a.m.-2:00 p.m.
4. The group may hold a Fish Fry Dinner as a Fellowship Event.
5. The Youth Council is looking into having an overseas Mission Trip for youth and adults in the summer of 2010. Several options are being explored. The best options, that the group has looked into, involve trips to Guatemala, Mexico or Costa Rica.

V. PASTORS REPORT:

- a. A copy of the Pastor's Report was distributed. (copy attached)
- b. In addition to the report, discussion was held on the Stewardship Report that has been published in the bulletin and in April's Newsletter. Following this discussion, it was agreed on by the council to continue the same format of the report in the bulletin and the newsletter but the

numbers for the newsletter would be representative of funds to the end of the previous month. These numbers would coincide with the Treasurer's report.

VI. Treasurer's Report:

- a. Doris Wiltshire distributed copies of the Treasurer's Report. (copy attached)
- b. Doris questioned what funds should be used for the purchase of the dividers for the Sunday School Class that is being held in the Fellowship Hall.
- c. **It was agreed on by the council and the Trustees Chair that payment would come from the Capital Improvement Fund.**

VII. Old Business:

- a. Retreat:
 1. Jeff Haugh emphasized the importance for all members of the congregation to attend the *Five Fruitful Practices of a Congregation* Retreat on April 25th.
 2. A format for holding the retreat was established at the Planning Session held on March 24th.
- b. Easter Schedule:
 1. Edith Carney brought up the lack of time for Sunday School to meet on Easter Sunday due to the length of the 8:45 service. She stated that the classes had about fifteen minutes of class time.
 2. Following discussion, **it was agreed on by the council that the Easter Sunday School schedule should be decided by the Worship and Education Committee.**
- c. Kindermusic
 1. Jeff Haugh stated that he met with Ms. Hall-Daughterty in March regarding the possibility of this program using our church facilities.
 2. He has not heard from her since this meeting and has not had the opportunity to follow up with her.
 3. Jeff stated that Susan Duty, Music Director, is very supportive of the program.

VIII. Ministry/Mission Request

- a. Angel Food Ministries:
 1. After receiving a letter from Fauquier Baptist Church regarding Angel Food Ministries, Becky Bruce attended a community church meeting regarding this ministry. This meeting was held at Fauquier Baptist and twelve area churches were represented.

2. This ministry is a non profit, non denominational organization dedicated to providing grocery and financial relief to communities in the United States. The food is at about half the cost of the same items in a grocery store. Anyone may order the food. There are no income restrictions applied to this program. The church gets \$1 per order. The rest of the earnings will go to Angel Food Ministry. There is no contract involved and we could drop out at any time
3. Becky distributed a sample of the menu that would be available on a changing monthly basis. Orders are taken the first week of each month and the food arrives the 3rd Saturday of each month.
4. Fauquier would like to have the program started by June.
5. She and Linda Dewar have agreed to serve as coordinators for this program, if the Council is in agreement to provide this ministry to church members and the community.
6. Details regarding advertizing, what type of payment to accept etc., would be worked out in the future. These decisions are up to each individual church.
7. **Darryl Smutz made the motion that we participate in the program. Second by Eston Pruden. A vote was taken with one member being against participating in the program. The motion carried.**

b. Food Collection for Kids in June.

1. Connie Jarvis stated that Linda Dewar e-mailed her with the request to hold a Food Collection for Kids in June. Food items such as juice boxes, snacks, etc., would be collected to provide food during the summer months for children who receive free lunches at school.

2. **The council was in agreement to put the food collection on the calendar.**

IX. New Business:

a. E-mail List of Church Leadership:

1. Steve Eaton presented to the council the need to have the e-mail addresses of all leaders in the church.

2. Jeff Haugh stated that a recent e-mail was sent to all church members who have provided the church office with an e-mail address. Jeff stated that if a person did not receive this e-mail, we have either the incorrect address or no address. He asked that the church office be informed of any changes or additions to members e-mail addresses.

b. Westview Summer Camp Scholarship

1. Connie Jarvis stated that we have scholarship funds available to send children to camp. She stated that last year two children from the congregation were sent. She asked if the council wanted to send the same children this year.
2. Following discussion, **it was agreed on by the council to make it known to the congregation, in the bulletin on Sunday, April 19th, that two full camp scholarships are available for any members of the congregation or their immediate family. They are to call the church office with the request to attend camp by April 23rd.**
3. **It was also agreed on by the council that if more than two persons apply for the scholarship, Jeff Haugh would make the determination as to who would receive the scholarship.**

X. Program Evaluation:

a. Ministry Intern Program:

1. Due to the late hour this matter was tabled until the May meeting.

XI. REVIEW UPCOMING EVENTS/CHURCH CALENDAR:

a. Additions to the calendar:

1. The Building Committee will meet with The District on Tuesday, April 28th at 3:00 p.m.
2. Staff Parish Relations Committee will meet on Tuesday, May 5th at 7:30 p.m.
3. The Youth will sponsor a Yard Sale on Saturday, May 9th at 7:00 a.m.-2:00 p.m.
4. The Fellowship Night scheduled for July 4th is canceled.
5. The UMW will sponsor a Christmas Gift/Bake Sale on Saturday, December 5th. Time to be determined.

XII. CLOSING PRAYER:

Jeff Haugh closed with prayer.

Respectfully submitted:

Stephen Eaton
Chairman, Administrative Council